



BALDWIN COUNTY COMMISSION

PLANNING AND ZONING DEPARTMENT

Main Office (Mailing)

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Main Office (Physical)

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Foley Office

201 East Section Avenue
Foley, AL 36535
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Accessory Structure Land Use Certificate

Application Submittal Checklist

- _____ **Baldwin County Land Use Certificate Application**
- _____ Application Fee (*see current fee schedule*)
- _____ Agent Authorization Form (*if person other than property owner is applying*)
- _____ Plot Plan or Survey – drawn to scale, indicating any existing structures (*with dimensions*), the proposed structure (*with dimensions*) and the setbacks from property lines.
- _____ Three (3) Complete Sets of Construction Plans drawn to scale
- _____ Erosion Control Plan (*if applicable*)
- _____ Access (Culvert) Permit is only required if no other structure is located on the property or if new access is proposed.
- _____ Any other information deemed necessary to complete review.